

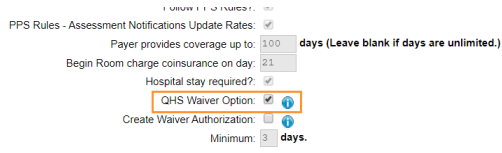


This quick reference guide provides the steps required to configure waivers and update residents records to bill for COVID-19. To bill for a 3-day Hospital Stay Waiver or a Spell of Illness Waiver, you must complete configuration and update the resident's census and A/R Bill Setup.

PointClickCare is currently working to bypass the UB Edit Check of missing occurrence span code 70 Qualifying Hospital Stay or the demonstration code if DR is on the claim. Continue to monitor the Home Page for more information.

Configuration

Step	Action	Application View
1.	<p>Update Medicare A Payer or create a new Medicare A COVID-19 Payer</p> <div data-bbox="284 751 922 961">NOTE Creating a new Medicare A COVID-19 Payer helps resident tracking and reporting.</div> <ol style="list-style-type: none">Do one of the following:<ul style="list-style-type: none">Single facility: Admin > Setup > Payers.Multi-facility: Management Console > Standards > Financial Management > Payers.Update your existing Medicare A Payer or create a new Medicare COVID-19 Payer. <div data-bbox="337 1186 922 1396">NOTE For more information on setting up payers, see Creating and Activating a New Payer QRG.</div> <ol style="list-style-type: none">Select QHS Waiver option.Click Save.	 <p>The screenshot shows the 'Payers' configuration screen. The 'QHS Waiver Option' checkbox is checked and highlighted with a red box. Other visible settings include 'Payer provides coverage up to: 100 days (Leave blank if days are unlimited.)', 'Begin Room charge coinsurance on day: 21', 'Hospital stay required?' checked, and 'Create Waiver Authorization' with a 'Minimum: 3 days'.</p>

Step	Action	Application View
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- Create Condition Code for Disaster Related**
 - Do one of the following:
 - Single facility: Admin > Setup > UB Pick Lists.
 - Multi-facility: Management Console > Standards > Financial Management > UB Pick Lists.
 - Click **edit** next to Condition Codes.
 - Click **edit**.
 - Click **New**.
 - Type **Description** Disaster Related and **Condition Code** DR.
 - Click **Save**.


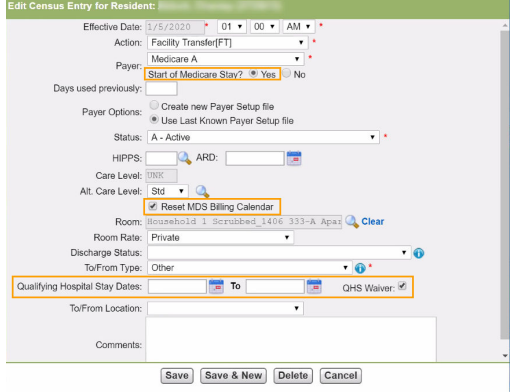
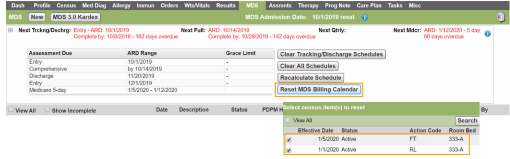
To update a resident for a 3-day Hospital Stay Waiver


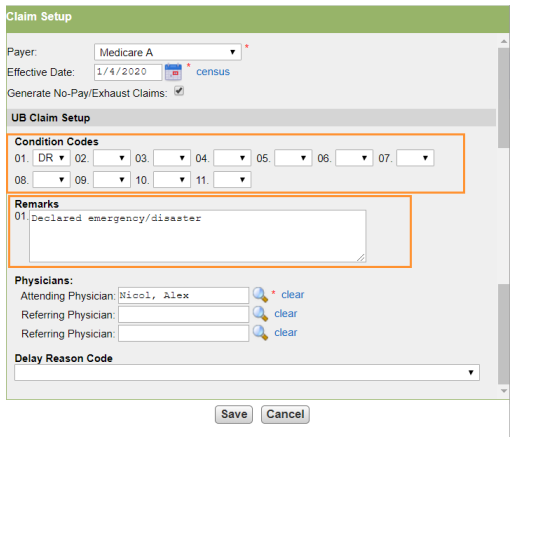
Step	Action	Application View
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- Update Census for Waiver Resident**
 - Admin > Residents > Census/Rates.
 - Edit the applicable census line and select **QHS Waiver**.
 - Click **Save**.

- Create Resident A/R Bill Setup**
 - Admin > Residents > A/R Bill Setup.
 - Click **New**.
 - Select Payer and Effective Date.
 - Under **Condition Codes**, select **DR**.
 - In **Remarks**, type **Declared emergency/disaster**.
 - Click **Save**.


To update a resident for a Spell of Illness Waiver

Step	Action	Application View
1.	<p>Update Census for Waiver Resident</p> <ol style="list-style-type: none"> 1. Admin > Residents > Census/Rates. 2. Create a new census line. 3. Complete the fields as required. <ol style="list-style-type: none"> a. Effective Date is the start of the new benefit period. This should be the <ul style="list-style-type: none"> • day after the 100th day of the previous period if the resident has not left. • admission date if the resident has left and is returning under the Spell of Illness Waiver. b. In Start of Medicare Stay, select Yes c. Select Reset MDS Billing Calendar <div data-bbox="391 865 922 1318" style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;"> <p> NOTE If you do not see Reset MDS Billing Calendar it can be set in Clinical in the MDS tab.</p> <p>When you select Reset MDS Billing Calendar, a new 100-day benefit period is calculated with days 1 through 20 reimbursed at 100 percent.</p> </div> d. Select QHS Waiver. 4. Click Save. 	 

Step	Action	Application View
2.	<p>Create Resident A/R Bill Setup</p> <ol style="list-style-type: none">Admin > Residents > A/R Bill Setup.Click New. <div data-bbox="337 474 922 676" style="border: 1px solid #ccc; padding: 10px; background-color: #f9f9f9;"><p> NOTE If you copy the previous A/R bill set up instead of creating new, clear any codes if needed.</p></div> <ol style="list-style-type: none">Select Payer and Effective Date.Under Condition Codes, select DR.In Remarks, type Declared emergency/disaster.Click Save.	

Step	Action	Application View
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3. Update the UB Claim Type of Bill



NOTE
Medicare does not yet have edits in place to handle the TOB change from 213 to 212 for the Spell of Illness Waiver. For example:

1. A resident's benefit period ends on 3/17/2020 and you enter census to start a new benefit period with Effective Date 3/18/2020.
2. The last UB claim for the period ended on 3/17/2020 has TOB 213. The first claim for the new benefit period has TOB 212.
3. The first claim for the new period can reject for the sequence of TOB 213 before TOB 212.

To avoid denials for claim sequencing, it is recommended to update the Type of Bill to 214 on the last claim for the previous benefit period.

3a PAT. CNTL # 3734725		4 TYPE OF BILL	
b MED. REC. # 373472		0 ▾ 2 ▾ 1 ▾ 4 ▾	
5 FED. TAX NO. 20-0566413	6 STATEMENT COVERS PERIOD FROM 030120 THROUGH 033120		7
Abercrombie Street			
c	INV	d	89144 e
ATION CODES			29 ACDT STATE 30
23	24	25	26 27 28
▾	▾	▾	▾ ▾ ▾ ▾

1. Do one of the following:
 - Admin > Billing > UB Claim Trials > edit.
 - Resident > A/R Bill Setup > UB Claims > view batch.
2. Click **edit UB04**.
3. In Type of Bill (FL4) select **214**.
4. Click **Save**.